Alabama College Association

2008 Conference

November 23 - 25, 2008

Mobile

Leadership Development
Staff Development
Student Success
Teaching and Learning
Workforce Development

The Alabama Community College System: Developing Champions
Welcome to Mobile and to the 2008 Alabama College Association Conference. This year’s conference is designed to develop the champion in us all. As employees of the Alabama Community College System, we have the opportunity to enjoy championship seasons on a regular basis. There is no better way to sharpen our winning ways than by attending this conference. Whether it is promoting student success, advancing staff development, enhancing teaching and learning, cultivating leadership, or improving our workforce, this conference helps each of us to reach our goals.

As you review this conference program, you will see the contributions of several of our system’s champions. The workshops, meetings, and other professional development opportunities planned for the conference benefited from input of ACCS employees all over the state. These contributions, coupled with dynamic speakers, engaging topics, and the expert planning of the ACA Executive Committee, guarantee a successful conference.

After the conference has concluded, each of us will take something away that we can use to further the mission of our institutions and our system as a whole. We will have a renewed desire to develop the champion in us. We will also strive to develop the champions we educate and train each day. Thank you for your participation in the conference, and thank you for your contributions to the development of our system’s champions.

Humphrey Lee, Ed.D.  
ACA President

Proposed Change to ACA Constitution and By-Laws

In accordance with Article X of the Alabama College Association’s Constitution and By-Laws, the following proposed amendment was submitted to and approved by the ACA Executive Committee on July 28, 2008 –

The Alabama College Association shall change its name to the Alabama Community College Association and make the necessary legal actions to enact this change.

It was distributed to the entire membership at least thirty days before the annual conference. The proposed change will be presented for ratification during Tuesday’s ACA Business Meeting.
Message From the Chancellor

Welcome, Alabama College Association Conference Attendees:

Developing Champions could not be a more appropriate theme for the 2008 Alabama College Association Conference. Our system is developing the leaders and skilled workers for the future to compete on a global playing field.

The Alabama Community College System is the primary delivery vehicle for the education and training the people of this state need – we provide them with the opportunities of promise, growth, and a better future. We have a great responsibility and our system has to perform at a higher level than ever before. As you participate in the conference activities, remember that it requires all of us working together in order to meet those needs.

We have a great group of people in this system and I am proud to be a part of something so extraordinary. We will reach our goals because we are focused on our three core missions while preparing people, and developing champions each and every day.

Bradley Byrne,
Chancellor

Keynote Speaker

Vince Lombardi Jr.

Vince Lombardi has a clear and inspiring message to share about the qualities and commitment found in high performance people, a message which stems from a lifetime of experience and observation.

As the son of the late Vincent T. Lombardi, one of the greatest football coaches in history, Lombardi’s early years were spent in an atmosphere of personal power and achievement. Armed with honesty, integrity and authenticity, virtues he places above all others, he earned a law degree and maintained a private practice while serving in the Minnesota legislature.

Lombardi made the jump from law and politics to professional football in 1975 when he joined the fledgling Seattle Seahawks as an assistant to the General Manager. He went on to become Assistant Executive Director of the National Football League Management Council as a labor negotiator and later led two United States Football League teams as President and General Manager.

To each of these organizations he brought direction, enthusiasm, and the impetus to succeed. He has the remarkable ability to put people ahead of the organization, allowing each individual to do what he does best without losing sight of team goals. He gained a reputation for being tough, yet fair; uncompromising, yet supportive. The qualities and character of Vince Lombardi are exciting to witness.

It is an emotional uplift to watch and listen to Lombardi as he weaves together his childhood experiences with his father and his adult experiences from law, politics and professional football. His enthusiasm for growth, change and improved performance, blended with his strong personality and first-hand knowledge of his legendary father's leadership techniques makes for a dynamic presentation.
Commission on Administration Speaker —
Stephen M. Gower, CSP, President, The Gower Group, Inc.
Across the globe, Stephen M. Gower, encourages educational organizations and students. He earned his bachelor’s at Mercer University and his master’s at Emory University. He taught public speaking on the college level for more than a decade, and has been listed in Who’s Who Among America’s Teachers. He has given more than 5,000 presentations to students from around the world, and is the bestselling author of 19 books. He is a Certified Speaking Professional (CSP), the highest earned designation presented by the National Speakers Association. It is awarded to less than 4% of all speaking professionals.

Commission on Faculty Speakers —
Dave Laton, Asst Director, Career/Technical Education, Alabama Dept. of Postsecondary Ed.
Dave Laton is currently the Assistant Director for Career/Technical Education for the Alabama Department of Postsecondary Education. He has more than 28 years experience as an education and training manager, instructor, and curriculum developer for military, governmental, academic, and industrial organizations. He has degrees in Education Administration, Interdisciplinary Management, and Adult Education.

Commission on Students Speaker —
Stan White, Former Quarterback, Auburn University and New York Giants
Stan White is a former quarterback at Auburn University where he started every game from his freshman year until his senior year. He set numerous school records that still stand today. White also earned Most Valuable Player honors for several of his performances. He was named permanent team captain on Auburn’s undefeated 1993 team and was also named to Auburn’s Team of the Decade for the 1990’s. After playing for the New York Giants, he returned home to Birmingham and now owns a State Farm Insurance and Financial Services Agency. In 2001, White became the Radio Color Commentator for Auburn Football. He also hosts several sports talk shows during the football season.

Commission on Support Speaker —
Clair Berger, CEO, FunnyWorks, Inc.
Claire Berger lives and breathes funny. This has had a healthy impact on her physiology and her career. Her career has thrived on comedy stages, sitcom sets, in front of the camera, and behind the pages of a book. She is an alumnus of The Second City, the famed improvisational theater. She has performed as a warm-up comedian of 65 television shows, including “Seinfeld” and “Friends”. Berger was host of HGTV’s “Fantasy Open House.” With the creation of FunnyWorks, Inc. in 1998, Berger focused her talents to bring humor into the workplace and college communities. Her experiences inspired the topic of her book, FUNNYWORKS! 52 Ways to Have Fun at Work.

Commission on Workforce Development Speaker —
William J. Flynn, Managing Director, National Council for Continuing Education & Training
William J. Flynn has compiled 33 years experience working as faculty and administrator in community colleges in several states. In 2001, he retired from California’s Palomar College where he was Dean of the Division of Community Learning Resources. For the National Council for Continuing Education & Training (NCCET), he has served as State Liaison, Regional Director on the Board, National Conference Director, and Publications Editor. In 2001, he became NCCET’s Managing Director. He chaired the Coalition of Affiliated Councils of the American Association of Community Colleges for the past 4 years, and co-chaired the first two Learning Summit Conferences for the League for Innovation in the Community College.
## Conference at a Glance
### Sunday, November 23, 2008

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00 - 5:00 p.m.</td>
<td>REGISTRATION</td>
<td>ARO Convention Center Rooms 210, 211</td>
</tr>
<tr>
<td>1:00 - 2:00 p.m.</td>
<td>Facilitators' Training Session</td>
<td>ARO Convention Center Room 107 A</td>
</tr>
<tr>
<td>1:00 - 5:00 p.m.</td>
<td>Cosmetology Workshops (See pages 24 for information.)</td>
<td>RRP Hotel - Grand Bay Ballrooms I &amp; II</td>
</tr>
<tr>
<td>1:00 - 3:30 p.m.</td>
<td>TEBIN Meeting</td>
<td>ARO Convention Center Room 203 B</td>
</tr>
<tr>
<td>2:00 - 3:30 p.m.</td>
<td>ACCSPRA</td>
<td>ARO Convention Center Room 105 B</td>
</tr>
<tr>
<td></td>
<td>Adult Education Directors</td>
<td>ARO Convention Center Room 106 B</td>
</tr>
<tr>
<td></td>
<td>CARD</td>
<td>ARO Convention Center Room 203 A</td>
</tr>
<tr>
<td></td>
<td>Correctional Education Association</td>
<td>ARO Convention Center Room 202 B</td>
</tr>
<tr>
<td></td>
<td>Deans of Students Association</td>
<td>ARO Convention Center Room 202 A</td>
</tr>
<tr>
<td></td>
<td>Financial Management Association</td>
<td>ARO Convention Center Room 204 B</td>
</tr>
<tr>
<td></td>
<td>Information Services Association</td>
<td>ARO Convention Center Room 206 A</td>
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<tr>
<td></td>
<td>Instructional Officers Association</td>
<td>ARO Convention Center Room 107 A</td>
</tr>
<tr>
<td></td>
<td>Library Association</td>
<td>ARO Convention Center Room 107 B</td>
</tr>
<tr>
<td></td>
<td>Presidents' Association</td>
<td>ARO Convention Center Room 105 A</td>
</tr>
<tr>
<td>4:00 - 5:00 p.m.</td>
<td>CHANCELLOR'S AWARDS</td>
<td>ARO Convention Center, East and West Ballrooms</td>
</tr>
<tr>
<td>5:00 - 6:00 p.m.</td>
<td>CHANCELLOR'S RECEPTION</td>
<td>ARO Convention Center, Rooms 201 A, B, C, D</td>
</tr>
</tbody>
</table>

### Monday, November 24, 2008

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:15 - 8:15 a.m.</td>
<td>Facilitators' Training Session</td>
<td>RRP Hotel Mobile Bay Ballroom I</td>
</tr>
<tr>
<td>7:30 - 8:45 a.m.</td>
<td>Light Breakfast Provided</td>
<td>ARO Bon Secour Bay Room Hallway</td>
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<td></td>
<td>ARO Convention Center Upper Concourse</td>
<td></td>
</tr>
<tr>
<td>7:45 a.m. - 5:00 p.m.</td>
<td>Cosmetology Workshops (See pages 24 for information.)</td>
<td>RRP Hotel - Grand Bay Ballrooms I &amp; II</td>
</tr>
<tr>
<td>8:00 a.m. - 5:00 p.m.</td>
<td>REGISTRATION</td>
<td>ARO Convention Center - Rooms 210, 211</td>
</tr>
<tr>
<td>8:00 a.m. - 5:00 p.m.</td>
<td>VENDOR EXPO</td>
<td>ARO Convention Center Upper Concourse</td>
</tr>
<tr>
<td>8:00 - 9:00 a.m.</td>
<td>Adult Education Workshop (See page 21 for information.)</td>
<td>ARO Convention Center Rooms 201 A &amp; B</td>
</tr>
<tr>
<td>8:00 - 9:00 a.m.</td>
<td>Adult Education Directors</td>
<td>RRP Hotel - Jubilee Suite</td>
</tr>
<tr>
<td>8:20 - 8:50 a.m.</td>
<td>ACA Newcomers' Session</td>
<td>ARO Convention Center Room 204 A</td>
</tr>
<tr>
<td>8:30 a.m. - 4:00 p.m.</td>
<td>HVAC Workshops (See page 23 for information.)</td>
<td>Bishop State Community College - Southwest Campus</td>
</tr>
<tr>
<td>9:00 - 10:00 a.m.</td>
<td>General Concurrent Sessions (See Workshop Outlines, pages 8-10.)</td>
<td></td>
</tr>
<tr>
<td>9:00 - 10:00 a.m.</td>
<td>Adult Education Workshops (See page 21 for information.)</td>
<td>ARO Convention Center Rooms 201 C &amp; D</td>
</tr>
<tr>
<td>9:00 - 10:00 a.m.</td>
<td>Campus Safety and Security Workshop (See page 22 for information.)</td>
<td>RRP Hotel Bon Secour Bay Room III</td>
</tr>
<tr>
<td>9:00 - 10:00 a.m.</td>
<td>A Model for Engineering Transfer Programs at Two-Year Colleges (See page 9 for more information.)</td>
<td>ARO Convention Center Room 105 B</td>
</tr>
</tbody>
</table>
Looking for a session of interest? Use the following symbols as a guide:

- **TL** Teaching and Learning
- **SS** Student Success
- **SD** Staff Development
- **LP** Leadership and Personal Development
- **WD** Workforce Development

**Plenary Sessions are designed for attendance by all conference participants.**

### Conference at a Glance

**Monday, November 24, 2008 — Continued**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 - 10:30 a.m.</td>
<td>VENDOR EXPO / COFFEE BREAK</td>
<td>ARO Convention Center Upper Concourse</td>
</tr>
</tbody>
</table>
| 10:30 a.m. - 12:00 p.m. | FIRST PLENARY SESSION  
Vince Lombardi, Jr.  
Keynote Speaker | ARO Convention Center  
East and West Ballrooms |
| 12:00 - 1:00 p.m. | Light Lunch Provided                                                                       | ARO Convention Center, South Exhibit Hall |
| 12:00 - 1:00 p.m. | AAAT Board Meeting                                                                         | RRP Hotel - Commodore Suite       |
| 12:00 - 5:00 p.m. | ACCC Meeting  
(See page 11 for information.)  
Commission on Administration  
Commission on Faculty  
Commission on Students  
Commission on Support  
Commission on Workforce Development | RRP Hotel - Clipper Suite  
ARO Convention Center Room 201 A  
ARO Convention Center Room 201 B  
ARO Convention Center Room 201 C  
ARO Convention Center Room 201 D  
ARO Convention Center Room 202 A |
| 1:15 - 2:30 p.m. | COMMISSION MEETINGS  
(See page 11 for information.)  
Commission on Administration  
Commission on Faculty  
Commission on Students  
Commission on Support  
Commission on Workforce Development | ARO Convention Center  
ARO Convention Center Room 201 B  
ARO Convention Center Room 202 B  
ARO Convention Center Room 201 C  
ARO Convention Center Room 201 D  
ARO Convention Center Room 202 A |
| 1:15 - 2:30 p.m. | Adult Education Workshops  
(See page 21 for information.) | ARO Convention Center  
Rooms 201 A & B |
| 1:15 - 2:30 p.m. | GED Examiner’s Workshop  
(See page 25 for information.) | ARO Convention Center Room 105 A |
| 2:30 - 3:45 p.m. | Transitional Break  
2:45 - 3:45 p.m. | General Concurrent Sessions  
(See Workshop Outlines, pages 12-14.) | ARO Convention Center  
Rooms 201 A & B |
| 2:45 - 3:45 p.m. | Adult Education Workshop  
(See pages 21 for information.) | ARO Convention Center  
Rooms 201 A & B |
| 2:45 - 3:45 p.m. | Campus Safety and Security Workshops  
(See page 22 for information.) | RRP Hotel  
Bon Secour Bay Room I |
| 2:45 - 3:45 p.m. | GED Examiners' Workshops  
(See page 25 for information.) | ARO Convention Center  
Room 105 A |
| 2:45 - 3:45 p.m. | Health Programs Workshops  
(See page 25 for information.) | ARO Convention Center  
Room 203 A |
| 3:45 - 4:00 p.m. | Transitional Break / Refreshments Provided | RRP Hotel - Bon Secour Bay Room Hallway  
ARO Convention Center Upper Concourse |
| 4:00 - 5:00 p.m. | General Concurrent Sessions  
(See Workshop Outlines, pages 15-17.) | ARO Convention Center Room 204 B |
| 4:00 - 5:00 p.m. | Chancellor’s Q & A Session  
Health Programs Workshops  
(See page 25 for information.) | ARO Convention Center Room 203 A  
ARO Convention Center Room 203 A |
| 8:00 p.m. - Midnight | ACA DANCE | RRP Hotel - Bon Secour Bay Rooms I, II, III |

### Workshop Areas of Interest

- **TL**: Teaching and Learning
- **SS**: Student Success
- **SD**: Staff Development
- **LP**: Leadership and Personal Development
- **WD**: Workforce Development
Developing Champions

Conference at a Glance

Tuesday, November 25, 2008

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30 - 8:30 a.m.</td>
<td>Light Breakfast Provided</td>
<td>RRP Bon Secour Bay Room Hallway</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ARO Convention Center Upper Concourse</td>
</tr>
<tr>
<td>7:45 a.m. - 12:00 p.m.</td>
<td>Cosmetology Workshops (See pages 24 for information.)</td>
<td>RRP Hotel - Grand Bay Ballroom I &amp; II</td>
</tr>
<tr>
<td>8:00 - 10:00 a.m.</td>
<td>VENDOR EXPO</td>
<td>ARO Convention Center Upper Concourse</td>
</tr>
<tr>
<td>8:30 - 9:30 a.m.</td>
<td>General Concurrent Sessions (See Workshop Outlines, pages 17-20.)</td>
<td>ARO Convention Center Rooms 201 C, 203 A, 203 B, 204 A &amp; 204 B</td>
</tr>
<tr>
<td>8:30 - 9:30 a.m.</td>
<td>Department of Postsecondary Education - Review of Policies (See page 22 for information.)</td>
<td>ARO Convention Center Rooms 201 A &amp; B</td>
</tr>
<tr>
<td>8:30 - 9:30 a.m.</td>
<td>Adult Education Workshops (See page 21 for information.)</td>
<td>ARO Convention Center Rooms 201 A &amp; B</td>
</tr>
<tr>
<td>8:30 - 9:30 a.m.</td>
<td>Campus Safety and Security Workshops (See page 22 for information.)</td>
<td>RRP Hotel Bon Secour Bay Room III</td>
</tr>
<tr>
<td>9:30 - 9:45 a.m.</td>
<td>COFFEE BREAK</td>
<td>ARO Convention Center Upper Concourse</td>
</tr>
<tr>
<td>9:45 a.m. - 12:00 p.m.</td>
<td>SECOND PLENARY SESSION ACCS Chancellor Bradley Byrne Keynote Speaker</td>
<td>ARO Convention Center East and West Ballrooms</td>
</tr>
</tbody>
</table>

Looking for a Location?

All meeting locations and workshops are located either in the Renaissance Riverview Plaza (RRP) Hotel, or the Arthur R. Outlaw (ARO) Convention Center. Both locations are connected by a crosswalk on their second floors.

A facility map appears on the back cover of the program to assist you in finding a location. In addition, there will be directional signs located throughout the Hotel and Convention Center.

Visit our Exhibitors

ACT, Inc.*
Alabama Army National Guard*
Alabama College Loan Program
Alabama Education Association*
Alabama Supercomputer Authority*
Alabama Technology Network
Alabama Virtual Library
Athens State University
CDW-G*
J.F. Drake State Technical
Elsevier Health Sciences*
eLearningToolBox.com*
Exford Architects*
Hecht Burdeshaw Architects*
High Ground Solutions*
Kay’s Jewelry
Krueger International*
Learning Labs, Inc.
Oracle*
Pace Learning Systems, Inc.*
Pearson Education*
Plato Learning
Regions Education Lending*
The Silver Trunk
SMARTTHINKING, Inc.*
SmartWorkEthics.com*
Snap-on Tools
Steck-Vaughn Publishers
Technical Laboratory Associates*
Tegrity*
Technical Training Aids
Troxell Communications, Inc.
Wimba Inc.*

*ACA Affiliate Member. See their ad in program.
### Monday, November 24, 2008  9:00 a.m. - 10:00 a.m.

<table>
<thead>
<tr>
<th>General Concurrent Sessions, Workshop Outlines</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Put Adjunct Faculty on the RAAFT (Roster of Approved Adjunct Faculty Teachers)</strong></td>
</tr>
<tr>
<td><strong>Location:</strong> ARO Convention Center - Room 202 A</td>
</tr>
<tr>
<td><strong>Area of Interest:</strong> Leadership and Personal Development</td>
</tr>
<tr>
<td><strong>Presenter(s):</strong> Camille Cochrane &amp; Lori Cannon, Shelton State Community College</td>
</tr>
<tr>
<td>In this session, we will discuss a web-based program that provides college personnel information about qualified adjunct faculty and may be used to generate reports required by SACS.</td>
</tr>
</tbody>
</table>

| **Team Building: Do the Hard Stuff** |
| **Location:** ARO Convention Center - Room 204 A |
| **Area of Interest:** Leadership and Personal Development |
| **Presenter(s):** Gaye Wilson, University of Alabama at Birmingham |
| A poorly-equipped team is a black hole where good intentions go to die. Join us to discuss the predictable stages a team must go through in order to become a cohesive working group. |

| **Tell It Like It Is!** |
| **Location:** ARO Convention Center - Room 202 B |
| **Area of Interest:** Leadership and Personal Development |
| **Presenter(s):** Tony Holland, Wallace Community College |
| This presentation provides an overview of strategies and techniques that can be implemented immediately to improve student success and retention in the community college. |

| **Relaunching Your Personal Vision: I Can See Clearly Now the Rain is Gone** |
| **Location:** ARO Convention Center – Room 105 A |
| **Area of Interest:** Leadership and Personal Development |
| **Presenter(s):** Dr. Devin Stephenson and Dr. Kim Ennis, Bevill State Community College |
| This lively motivational session focuses on assisting professionals and staff members on both, assessing their current career position and in developing strategies for future endeavors and new challenges. |

| **A Review of Court Cases Involving Academic Suspensions, Probations, and Expulsions in Higher Education** |
| **Location:** ARO Convention Center - Room 106 B |
| **Area of Interest:** Leadership and Personal Development |
| **Presenter(s):** Dr. Stephanie B. Turner, Wallace State Community College Hanceville |
| This presentation involves student discipline in higher education and examines reasons why institutions have lost lawsuits surrounding this topic. |

| **Collaborating in the Office Using Microsoft Office Outlook** |
| **Location:** ARO Convention Center - Room 106 A |
| **Area of Interest:** Staff Development |
| **Presenter(s):** Mark Whigham, Lawson State Community College |
| In this session the participant will learn how to use Microsoft Office Outlook 2007 to communicate and collaborate in an office environment. |

| **Developing a Decentralized Student Success Center** |
| **Location:** ARO Convention Center - Room 203 B |
| **Area of Interest:** Student Success |
| **Presenter(s):** Shirley Buttram, Northeast Alabama Community College |
| This presentation will provide valuable information on setting up a decentralized student success center at several locations across a college campus. |
Monday, November 24, 2008  9:00 a.m. - 10:00 a.m.

General Concurrent Sessions, Workshop Outlines

Results from the '06, '07, and '08 CAPP. What Have We Learned?
Location:  ARO Convention Center Room 203 A
Area of Interest:  Student Success
Presenter(s):  Dr. Donald Crump & Dr. Kandis Steele, Alabama Department of Postsecondary Education; Barbara Anne Spears, Trenholm State Technical College
In this session, results and trends from major components of the CAPP for the past three years will be presented and implications for planning and assessment discussed.

Using CAPP Data in Assessment and Planning for Institutional Effectiveness
Location:  ARO Convention Center Room 107 B
Area of Interest:  Student Success
Presenter(s):  Dr. Vicki Hawsey, Dr. Jenny Folsom, Wallace State College – Hanceville; Martha Banks, Northeast Alabama Community College; Kristi Barnett, Bevill State Community College
In this session, three Alabama community colleges will provide evidence and examples of the use of CAPP data in planning, goal setting, and assessment in improving institutional effectiveness.

Class Capture as the “Great Equalizer” for Education: Increasing Student Retention, Performance at Calhoun Community College.
Location:  ARO Convention Center Room 204 B
Area of Interest:  Student Success
Presenter(s):  James Duke, Calhoun Community College; Jeff Relue, Tegrity, Inc.
This interactive presentation will demonstrate an effective and innovative approach to teaching complex concepts to both traditional and non-traditional students at Calhoun through the use of the Tegrity.

Everyday Is Game Day! Developing Champions Through Successful Student Services Approaches
Location:  ARO Convention Center Room 107 A
Area of Interest:  Student Success
Presenter(s):  Holly Elliot, Martha Key, Kristi Large, Tommy Taylor, Shelton State Community College
Shelton State Community College Student Service Administrators will discuss how small changes in student assessment, advising, and registration procedures have yielded large results.

A Model for Engineering Transfer Programs at Two-Year Colleges
Location:  ARO Convention Center Room 105 B
Area of Interest:  Teaching and Learning
Presenter(s):  Kenneth Swinney, Bevill State Community College; Dr. Kevin Whitaker, The University of Alabama - College of Engineering
Bevill State Community College has worked closely with The University of Alabama’s College of Engineering in developing its successful engineering transfer programs. This workshop will be followed by an open discussion session from 12:00 to 1:00 p.m., ARO Room 105 B with the Presidents and Instructional Officers regarding a pre-engineering program and Engineering Academy.

Pace Basics: Scaffolded Instruction to Obtain Functional Literacy in Adult Education
Location:  Riverview Plaza Hotel – Admiral Suite
Area of Interest:  Teaching and Learning
Presenter(s):  Deanna Crosson & Jackie Beck, Pace Learning Systems, Inc.
Scaffolded instruction supports low-level students as they learn concepts beyond their reach. Learn how Pace Basics provides individualized instruction creating this educational Velcro.

Building Champions Through Creative Strategies
Location:  Riverview Plaza Hotel – Commodore Suite
Area of Interest:  Teaching and Learning
Presenter(s):  Cece Hale, Bevill State Community College
Success in the classroom can be achieved by recognizing diverse learning styles and by using creative strategies including group work, workshops, and peer review.

Attention ACA Newcomers

New to ACA this year? Want to learn how to get the most from this year’s conference? Then be sure to attend the Newcomers’ Session scheduled for Monday morning at 8:20 a.m. in The Arthur R. Outlaw Convention Center Room 204 A.

Find out about all the activities scheduled for the conference, learn about workshops, commission meetings, and the ACA dance.

We want you to be a part of the conference’s success, and the Newcomers’ Session is an excellent way to hear how you can get involved.

Everyone who attends receives a special gift!
<table>
<thead>
<tr>
<th>General Concurrent Sessions, Workshop Outlines</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Existential Presence Online: A Way to Improve Student Learning and Retention</strong></td>
</tr>
<tr>
<td><strong>Location:</strong> Riverview Plaza Hotel – Riverboat Suite</td>
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<tr>
<td><strong>Area of Interest:</strong> Teaching and Learning</td>
</tr>
<tr>
<td><strong>Presenter(s):</strong> Dr. Leisha Hultgren, Bevill State Community College</td>
</tr>
<tr>
<td>This presentation explores teaching strategies that promote interaction to help students perceive the instructor and their classmates as existentially present in online courses.</td>
</tr>
<tr>
<td><strong>BlackBoard 8.0 Basics: The 21st Century Learner</strong></td>
</tr>
<tr>
<td><strong>Location:</strong> Riverview Plaza Hotel – Schooner Suite</td>
</tr>
<tr>
<td><strong>Area of Interest:</strong> Teaching and Learning</td>
</tr>
<tr>
<td><strong>Presenter(s):</strong> Dr. Margaret Robinson, Lawson State Community College</td>
</tr>
<tr>
<td>This workshop will introduce you to common features in BlackBoard 8.0 that will assist you in developing your online or web-supported course.</td>
</tr>
<tr>
<td><strong>Train the Trainer: Creative Ways to Teach Students</strong></td>
</tr>
<tr>
<td><strong>Location:</strong> Riverview Plaza Hotel – Windjammer Suite</td>
</tr>
<tr>
<td><strong>Area of Interest:</strong> Teaching and Learning</td>
</tr>
<tr>
<td><strong>Presenter(s):</strong> Joyce Dallas, Lee Jackson, Kesha McDonald, &amp; Jerie Wilson - Bishop State Community College; Andrea C. Agnew, University of South Alabama</td>
</tr>
<tr>
<td>This presentation is designed to develop interactive ways to engage students using the concept of Teaching by Categories: Need to Know, Nice to Know, Where to Go.</td>
</tr>
<tr>
<td><strong>Increasing Classroom Fun Will Help Teachers and Students Get More Done</strong></td>
</tr>
<tr>
<td><strong>Location:</strong> Riverview Plaza Hotel – Mobile Bay Ballroom III</td>
</tr>
<tr>
<td><strong>Area of Interest:</strong> Teaching and Learning</td>
</tr>
<tr>
<td><strong>Presenter(s):</strong> Eric Gerritson, Alabama National Guard</td>
</tr>
<tr>
<td>Work should be fun, so should the classroom. Student and teacher productivity increases and stress decreases when everyone’s having a good time.</td>
</tr>
<tr>
<td><strong>Workforce 101: Connecting People with Jobs</strong></td>
</tr>
<tr>
<td><strong>Location:</strong> Riverview Plaza Hotel – Mobile Bay Ballroom I</td>
</tr>
<tr>
<td><strong>Area of Interest:</strong> Workforce Development</td>
</tr>
<tr>
<td><strong>Presenter(s):</strong> Gary Weaver &amp; Pebblin Warren, AIDT</td>
</tr>
<tr>
<td>Participants will be given a thorough overview of workforce development in Alabama. They will also gain knowledge on AIDT’s workforce management system.</td>
</tr>
<tr>
<td><strong>When Technology Attacks</strong></td>
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<tr>
<td><strong>Location:</strong> Riverview Plaza Hotel – Clipper Suite</td>
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<tr>
<td><strong>Area of Interest:</strong> Workforce Development</td>
</tr>
<tr>
<td><strong>Presenter(s):</strong> Doug Blackmon &amp; Jon Espy, Alabama Technology Network</td>
</tr>
<tr>
<td>This workshop will assist you in developing plans for companies before “technology attacks” and creates challenges for a changing workforce.</td>
</tr>
<tr>
<td><strong>WorkKeys Internet Version 101</strong></td>
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<tr>
<td><strong>Location:</strong> Riverview Plaza Hotel – Mobile Bay Ballroom II</td>
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<tr>
<td><strong>Area of Interest:</strong> Workforce Development</td>
</tr>
<tr>
<td><strong>Presenter(s):</strong> Mary Lewis, ACT, Inc.</td>
</tr>
<tr>
<td>This session is for new and current WorkKeys Internet Version administrators and will include a demonstration of the WorkKeys Internet Version testing process from creating a registration to obtaining score reports.</td>
</tr>
</tbody>
</table>
### Commission Meetings

**Commission on Administration**
- **Location**: ARO Convention Center – Room 204 B
- **Speaker**: Stephen M. Gower, CSP, President, The Gower Group, Inc.
- **What Do They See When They See You Coming? Leadership Re-Think!** – Leadership is not what it used to be. Leadership is not an elitist club; it is an embracing culture. It is not centered in control event, or imposition. It is grounded in communication, people, and inspiration. Leadership has less to do with inserting what you do not have and more to with releasing who you are. There is a leader and a follower within you. Claim and polish both. Authentic leadership will never invite you to be who you are not.

**Commission on Faculty**
- **Location**: ARO Convention Center – Room 202 B
- **Speaker**: Dave Laton, Assistant Director, Career/Technical Education, Alabama Department of Postsecondary Education
- **Applying the Teaching and Learning Continuum to Develop Champion Students** — Students come to our various programs with a wide variety of knowledge, skills, and attitudes. It is incumbent upon us to tailor our teaching styles and methods to match the needs of these students to facilitate their transition from capable learners to champions. This presentation provides insights into how to move students along a teaching and learning continuum that, if properly applied, creates champion performers.

**Commission on Students**
- **Location**: ARO Convention Center – Room 201 C
- **Speaker**: Stan White, Former Quarterback, Auburn University and New York Giants
- **Building a Champion** — This session will address the issues faced by individuals as they strive to become a **L.E.A.D.E.R.**, namely **L**ove what you do and who you do it for; **E**xpect to succeed; **A**ttitude is everything; **D**rive or Determination; **E**ndurance to handle tough situations; and **R**esponsibility for yourself and your team.

**Commission on Support**
- **Location**: ARO Convention Center – Room 201 D
- **Speaker**: Clair Berger, CEO, FunnyWorks, Inc.
- **Are We Having Fun Yet? 52 Ways to Have More Fun @ School and in Life** — Through this highly interactive presentation, Claire inspires audiences to be more positive and productive by incorporating more fun in their lives. She accomplishes this by creating awareness to the numerous benefits of humor in promoting the health and well being of both students and faculty. Claire is living proof that tapping into the power of humor increases productivity, enhances relationships and ultimately contributes to a healthier and happier life.

**Commission on Workforce Development**
- **Location**: ARO Convention Center – Room 202 A
- **Speaker**: William J. Flynn, Managing Director, National Council for Continuing Education & Training
- **Trends to Watch and Watch Out For!** - Forward-thinking college leaders must look for trends that may affect their mission and sustainability. During this session, learn how four coming trends could combine to severely damage your college’s ability to serve its community and its workforce. Participants will be asked to identify specific impediments to college effectiveness on the local and regional level, as well as potential responses to these challenges.
General Concurrent Sessions, Workshop Outlines

**Employee Rights in a Changing Environment**
Location: ARO Convention Center – Room 202 B
Area of Interest: Leadership and Personal Development
Presenter(s): Mary Bruce Ogles, Alabama Education Association
This program will examine the components of the tremendous change on the Alabama Community College System and the stress it is placing on employee rights.

**Risk Never Sleeps**
Location: ARO Convention Center – Room 105 B
Area of Interest: Leadership and Personal Development
Presenter(s): Michael Brustein, Brustein & Manasevit
This session is limited to presidents only. This session will profile the federal government’s heightened attention on risk management for grantees of the federal education funds. The discussion will focus on the latest initiatives of the Education Department to identify fraud and misuse of federal funds, and the internal controls colleges must have in place to protect federal assets.

**A Picture is Worth a Thousand Words**
Location: ARO Convention Center – Room 106 A
Area of Interest: Staff Development
Presenter(s): Kristen Holmes, Wallace State Community College; E.J. Cooper & Martha Simmons, Alabama Department of Postsecondary Education
This presentation will discuss the importance of photography in telling a story and techniques for getting the best photographs.

**Introduction to Lean Office Concepts**
Location: ARO Convention Center – Room 106 B
Area of Interest: Staff Development
Presenter(s): Byron Dunn, Alabama Technology Network
This workshop is an introduction to the concept of a Lean Office focusing on how to apply Lean principles, to ensure lower costs, higher quality, and shorter response times.

**The Impact STARS Has Had on an Alabama Community College**
Location: ARO Convention Center – Room 201 D
Area of Interest: Student Success
Presenter(s): Khristy Large, Shelton State Community College; Keith Sessions, AGSC/STARS
This session will present the results from a study conducted on STARS approved hours earned by associate degree graduates from Shelton State Community College before and after the existence of the STARS program.

**A Compass Update for All Users**
Location: ARO Convention Center – Room 107 A
Area of Interest: Student Success
Presenter(s): Frank Potter, ACT, Inc. East Region
This session will include: Report Writing, High School Outreach, Remote Testing, and any other issues faculty or staff may have on the COMPASS Placement Test.

**Engaging Student Learning Through Student Activities Connected to Professional Licensure**
Location: ARO Convention Center – Room 107 B
Area of Interest: Student Success
Presenter(s): Karl Henry, J. F. Drake State Technical College
The presenter will discuss how student learning is enhanced through professional club activities designed to prepare students for industry licensure through projects overseen by industry professionals serving as mentors.

Alabama Community College System:

**ACA Past Presidents**

- 1958 — Dr. A.R. Van Cleave
- 1959 — Dr. David Rowlan
- 1960 — Dr. E.R. Brannan
- 1962 — Paul Robinson
- 1963 — Sister Mary Michel
- 1964 — Dr. Walter Graham
- 1965 — Rex Turner
- 1966 — James Glasgow
- 1968 — Woodfin Patterson
- 1969 — B.E. Lee
- 1970 — Chad Hawkins
- 1971 — Ivan Smith
- 1972 — Dr. Ralph Savage
- 1973 — Doug Adams
- 1974 — Dr. William Osborne
  - Jack Campbell
  - Dr. Judy Merritt
- 1975 — Seth Hammett
- 1976 — Dr. Byron Causey
- 1977 — Dr. Les Sims
- 1978 — Sandra King
- 1979 — Dr. Shirley Woodie
- 1980 — James E. Pritchett
- 1981 — Dr. Marshall Smith
- 1982 — Dr. Joanne S. Jordan
- 1983 — Gene Brannon
- 1984 — Dr. Alice Villadsen
- 1985 — Dr. Gary Branch
- 1986 — Dr. Janice Roberts
- 1987 — Dr. Tom Umphrey
- 1988 — Dr. Richard Federinko
- 1989 — Dr. Stewart Phillips
- 1990 — Larry McCoy
- 1991 — Dr. Ann Chard
- 1992 — Dr. Thomas McCloud
- 1993 — Dr. Perry Ward
- 1994 — Jane Stonebraker
- 1995 — Dr. Jorge Kuzmicic
- 1996 — Dr. Ed Meadows
- 1997 — Dr. Martha Allen
- 1999 — Dr. Brenda Kennedy
- 2000 — Dr. Mike Bailey
- 2001 — Dr. Nancy Chandler
- 2002 — Mark Shope
  - Dr. Vicki Hawsey
- 2003 — Dr. Cynthia Anthony
- 2004 — Dr. Stafford Thompson
- 2005 — Dr. Jim Prucnal
- 2006 — Dr. Linda Hooton
- 2007 — Jackie Screws

**ACA Leaders**

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- 2003 — Dr. Cynthia Anthony
- 2004 — Dr. Stafford Thompson
- 2005 — Dr. Jim Prucnal
- 2006 — Dr. Linda Hooton
- 2007 — Jackie Screws
Fun with Fundraising: Helping Students Succeed with Fundraising
Location: ARO Convention Center – Room 204 B
Area of Interest: Student Success
Presenter(s): Arlene Davis, Lurleen B. Wallace Community College
This workshop will address the need to encourage our students to embrace fundraising to strengthen student organizations on community college campuses utilizing a philanthropic style of leadership.

The Future of Academic Enterprise – The Blending of Teaching, Learning and Student Services
Location: ARO Convention Center – Room 201C
Area of Interest: Student Success
Presenter(s): Joe Burkhart, Oracle
This session will discuss the implementation and integration of technology into learning delivery and the use of technology to support student services and student success in administration. Learn how these initiatives will blend together for a holistic approach to student success.

Alabama Virtual Library: Connecting You to a World of Knowledge
Location: ARO Convention Center Room 202 A
Area of Interest: Student Success
Presenter(s): Dr. Kandis Steele, Department of Postsecondary Education; Denise Oliver, Alabama Supercomputer Authority, Zenobia L. Blackmon, Trenholm State Community College
The Alabama Department Library can help students achieve success through online research using the AVL’s group of online databases including magazines, journals, and newspaper articles.

The Electronically Embedded Librarian: Enhancing Distance Students’ Research Skills
Location: Riverview Plaza Hotel – Commodore Suite
Area of Interest: Teaching and Learning
Presenter(s): Dr. Susan D. Herring, Jennifer Crosby Wolfe, Dr. Robert Burkhardt, Athens State University
Attendees will learn about the Electronically Embedded Librarian in which librarians participate in Blackboard-based courses across the curriculum to provide research skills, instruction, and library services to distant students.

The Price is Right: Free Multimedia Tools and Tricks
Location: Riverview Plaza Hotel – Riverboat Suite
Area of Interest: Teaching and Learning
Presenter(s): April Cookson, Northwest-Shoals Community College
During this session, attendees will learn tips and tricks for using free software applications like CamStudio, Photo Story, Windows Movie Maker, and many more that are easily downloaded from the Internet to create or enhance audio and video components to be used on campus and online.

After each session and workshop, you will have the opportunity to complete an evaluation. Please take time to complete the evaluations and return them to the session facilitators.

Information provided to the conference planners from these evaluations enable them to enhance professional development opportunities for members of the Alabama College Association.

Evaluation forms must be completed in pencil. Pencils are provided in your registration packet.
**General Concurrent Sessions, Workshop Outlines**

### Utilizing Simulation in Nursing

**Location:** Riverview Plaza Hotel – Schooner Suite  
**Area of Interest:** Teaching and Learning  
**Presenter(s):** Britney Armstrong, MSN, RN; Anna Owens, MSN, RN; Wallace Community College  
This presentation will focus on the importance of low and high fidelity simulation in an Associate Degree Nursing Program.

### Best Practices for Integrating iPods and Podcasting in the Classroom

**Location:** Riverview Plaza Hotel – Admiral Suite  
**Area of Interest:** Teaching and Learning  
**Presenter(s):** Mark Whigham, Lawson State Community College  
The participant will learn how to implement iPods and podcasting in instruction. The focus of the workshop will look at best practices.

### Honors by Contract: A New Approach for Community College Students

**Location:** Riverview Plaza Hotel – Mobile Bay Ballroom III  
**Area of Interest:** Teaching and Learning  
**Presenter(s):** Dr. Lee L. Taylor & Dr. Barbara McMillan, Alabama Southern Community College  
Alabama Southern Community College has implemented a unique Honors by Contract program. In this session, we will discuss the lessons learned, future plans, and partnership opportunities.

### Extended Field Trips: Purpose, Planning, Organization, Field Activities, and Value Added

**Location:** Riverview Plaza Hotel – Windjammer Suite  
**Area of Interest:** Teaching and Learning  
**Presenter(s):** George Williams, Athens State University  
This session will discuss the planning, organization, implementation, cost of field trips and value added for students.

### Workplace Wellness: A Team Approach

**Location:** Riverview Plaza Hotel – Mobile Bay Ballroom I  
**Area of Interest:** Workforce Development  
**Presenter(s):** Dr. Milady Murphy, Camille Cochrane, & Rachel Waldrop, Shelton State Community College  
In this workshop, participants will learn through a team approach how to design and implement a successful wellness program and partnership with local corporations.

### The Alabama Energy and Industrial Construction Consortium, AEICC

**Location:** Riverview Plaza Hotel – Mobile Bay Ballroom II  
**Area of Interest:** Workforce Development  
**Presenter(s):** Steve Marlowe, Alabama Power Company  
This session will discuss the need to build and maintain new and existing energy infrastructure as the demand for energy and environmental stewardship continues to escalate. To meet this workforce challenge, the energy and construction industries, along with public education and service providers, have formed a consortium to leverage their resources.

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**Door Prizes!**

Door prizes will be awarded throughout the conference at both plenary sessions. Tickets have been included with registration materials, and if your number is drawn you could win a prize.

An additional prize may be won by visiting the Vendor Expo area in the Upper Concourse Area of the Convention Center. Vendor Door Prize Cards are included in the registration materials. Visit vendor booths in order to enter the Vendor Drawing.

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**Because temperatures may vary in meeting rooms, please dress accordingly to ensure that your experience at the conference will be an enjoyable one.**
### General Concurrent Sessions, Workshop Outlines

<table>
<thead>
<tr>
<th>Session Title</th>
<th>Location</th>
<th>Area of Interest</th>
<th>Presenter(s)</th>
<th>Abstract</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Development of Strategic Leadership: A Model to Promote, Sustain, and Advance Institutional Significance</strong></td>
<td>ARO Convention Center – Room 202 A</td>
<td>Leadership and Personal Development</td>
<td>Dr. Ken Scott, Barbara Anne Spears, &amp; Dr. Mimi Johnson, H. Councill Trenholm State Technical College</td>
<td>This session presents the methods, materials, and manpower characteristics required to create a local leadership program to promote, sustain, and advance institutional significance.</td>
</tr>
<tr>
<td><strong>Developing a Comprehensive Technology Plan</strong></td>
<td>ARO Convention Center – Room 202 B</td>
<td>Leadership and Personal Development</td>
<td>Danny Arnold, Melissa Stowe, Josh Madison, John Taylor, Mellisa Hanes, &amp; Kristi Barnett, Bevill State Community College</td>
<td>Attendees will learn how to develop a technology plan. From the conceptual framework to common mistakes, gain insight into the development process. Model plans will be distributed.</td>
</tr>
<tr>
<td><strong>Personal Skills for Professional Success</strong></td>
<td>ARO Convention Center – Room 106 A</td>
<td>Staff Development</td>
<td>Trish Jones, Alabama Department of Postsecondary Education</td>
<td>This session will focus on customer service, personal, and professional skills for staff.</td>
</tr>
<tr>
<td><strong>Creative Assessment Strategies for Student Success</strong></td>
<td>ARO Convention Center – Room 107 A</td>
<td>Student Success</td>
<td>Dr. Kathy Buckelew, Sue Cox, Dr. Mary Barnes, Dr. Rebecca Reeves, Wallace State Community College-Hanceville</td>
<td>This presentation will discuss assessment in community college classes and will offer creative assessment techniques that will be used to promote student success.</td>
</tr>
<tr>
<td><strong>Learning Spaces and Student Success</strong></td>
<td>ARO Convention Center – Room 201 C</td>
<td>Student Success</td>
<td>Milton Bresler, KI, Inc.</td>
<td>In this session, we will explore how our understanding of learning theory and student success impacts the design of effective learning spaces.</td>
</tr>
</tbody>
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### Announcements & Lost and Found

**Announcements**
Any conference updates or changes will be listed on the announcement board located outside the conference registration area.

**Lost and Found**
Items lost or found during the conference should be reported to the conference registration desk. An appropriate announcement indicating that an item has been lost or found will be posted on the announcement board. ACA will not be responsible for items not claimed by 10:00 a.m. on Tuesday, November 25, 2008.

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**EXPLORE**<sup>+</sup> **PLAN**<sup>+</sup> **The ACT**<sup>+</sup> Academic Rigor = College Readiness
Find out how these programs and other ACT programs, such as COMPASS<sup>™</sup> and WorkKeys<sup>®</sup>, can help students succeed in college and the workplace.

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Vendor Expos

Vendor Expos are scheduled throughout the conference in the Convention Center Upper Concourse. Stop by to see what the exhibitors have to offer you and your institution. Vendors support our professional development, so please make a special effort to support their involvement at our conference.

For a list of vendors, please see page 7.

General Concurrent Sessions, Workshop Outlines

Student Retention in Community Colleges
Location: Riverview Plaza Hotel – Admiral Suite
Area of Interest: Teaching and Learning
Presenter(s): Dr. Melinda Byrd-Murphy & Dr. Melissa Haab, Alabama Southern Community College
This presentation will explore the academic experiences of students at community colleges and how these experiences often determine their engagement with the institution.

Tight Writing for Champions
Location: Riverview Plaza Hotel – Commodore Suite
Area of Interest: Teaching and Learning
Presenter(s): Mollie Smith Waters, Lurleen B. Wallace Community College
Attendees will learn the basic concept of tight writing.

Classroom Climate and Teaching Effectiveness
Location: Riverview Plaza Hotel – Riverboat Suite
Area of Interest: Teaching and Learning
Presenter(s): Dr. Robert D. McConnell, Wallace State Community College - Selma
This workshop is a presentation of successful strategies for development and maintenance of a positive, learning-centered classroom climate and its correlation with teaching effectiveness and high student achievement.

A Gathering Place; Using Blackboard with On-Campus Classes
Location: Riverview Plaza Hotel – Schooner Suite
Area of Interest: Teaching and Learning
Presenter(s): Donna Speeker, Wallace State Community College
Give students vital information anytime they need it. In this workshop you will learn how the use of an online student center helps students who are taking classes on-campus.

Wimba Brings the Personal Instructional Element to Your Online Courses
Location: Riverview Plaza Hotel – Mobile Bay Ballroom III
Area of Interest: Teaching and Learning
Presenter(s): Seana Downing, Wimba
This presentation will demonstrate how better learning outcomes can be more easily achieved in online courses when human interaction is included in a class.

The Lean & Clean Advantage: Helping Reduce Costs and Increase Profits
Location: Riverview Plaza Hotel – Mobile Bay Ballroom I
Area of Interest: Workforce Development
Presenter(s): Wayne Jackson & Dana Stone, Alabama Technology Network
In this session, you will learn how Lean and Clean combines Lean manufacturing techniques with environmental and energy strategies to help keep costs down, profits up, and customers satisfied.

Tegrity Campus 2.0
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Automatic capture, storage, indexing and cataloging of every class for every student.

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General Concurrent Sessions, Workshop Outlines

**Filling the Technical Pipeline**
Location: Riverview Plaza Hotel – Mobile Bay Ballroom II
Area of Interest: Workforce Development
Presenter(s): Ann Coleman & Jim Swindell, Calhoun Community College; Mary Ila Ward, Morgan County Economic Development Association; Michael Davis, Toray Carbon Fibers
Industry struggles to find skilled technicians. “Filling the Pipeline” is a collaboration among EDA’s industry and Calhoun to attract youth into the manufacturing pipeline.

**Putting The Power In PowerPoint And Keeping It Zen**
Location: Riverview Plaza Hotel – Windjammer Suite
Area of Interest: Workforce Development
Presenter(s): Doug Blackmon, Alabama Technology Network
As workforce development professionals continue to make presentations to businesses and economic development contacts, it has become more important than ever to make the most of your presentation time. This workshop will give you tips and techniques to putting the “power” in your PowerPoint presentations and keeping it “Zen.”

**Do More With Less… Even Better**
Location: ARO Convention Center – Room 202 A
Area of Interest: Leadership and Personal Development
Presenter(s): Innovative Technology Group ITG
In this session you will learn how to do more with less using new and innovative technology while enhancing your personal and professional technical skills.

**What’s Important When Choosing a Rapid Alert Notification System for Your College?**
Location: ARO Convention Center – Room 107 A
Area of Interest: Leadership and Personal Development
Presenter(s): Jay Baxter, High Ground Solutions
Choosing a rapid alert/notification system that meets or exceeds national “Campus Alert System” guidelines. How to get the highest student participation rate possible?

**De-stress and Be Fit While You Sit**
Location: ARO Convention Center – Room 106 A
Area of Interest: Staff Development
Presenter(s): Dr. Milady Murphy, Lea Green & Dolores Royal, Shelton State Community College
Learn about a team approach to stress management and fitness. Presenters will demonstrate stress management techniques.

Make Plans to Visit:

**Internet Cafe provided by The Alabama Technology Network.**
Check your e-mail or surf the Net at the JAVA Internet Cafe provided by The Alabama Technology Network. The cafe is located in the Convention Center Upper Concourse.

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Industrial Systems - Mobile Electronics
Tuesday, November 25, 2008  
8:30 a.m. - 9:30 a.m.

**General Concurrent Sessions, Workshop Outlines**

**Are You a Good Employee or a Great Employee?**
*Location:* ARO Convention Center – Room 106 B  
*Area of Interest:* Staff Development  
*Presenter(s):* Marsha Oliver, Northwest-Shoals Community College  
In this session we will discuss the characteristics and comparisons of good employees and great employees and what steps can be taken to become a great employee.

**A Learning Community Initiative in Developmental Education**
*Location:* ARO Convention Center – Room 201 D  
*Area of Interest:* Student Success  
*Presenter(s):* Joan Reeves, Sharon Totten, & Shirley Buttram, Northeast Alabama Community College  
This presentation focuses on a learning community initiative that provides the necessary academic and effective support to equip developmental students to attain their academic goals.

**It Ain't Just Recruiting; It's The Retaining**
*Location:* ARO Convention Center – Room 107 B  
*Area of Interest:* Student Success  
*Presenter(s):* Dr. Kristie Rankin, Lawson State Community College  
Results of a 2007 national study of community college chief academic officers reveal the most pressing current issues for community college students.

**Greater Student Success: The Implementation of a First Year Gateway Program at WSCC**
*Location:* ARO Convention Center – Room 105 A  
*Area of Interest:* Student Success  
*Presenter(s):* Dr. Beth Bownes-Johnson, Cheril Grimmett & Wes Rakestraw, Wallace State Community College - Hanceville  
Presenters will discuss the steps (data, research, best practices, and goals) involved in organizing a First-Year Gateway Initiative at WSCC, implemented to promote greater success for those students in transition.

**Building the New Learning Enterprise: Online, Live Tutoring 24/7 – That's SMARTHINKING!**
*Location:* ARO Convention Center – Room 105 B  
*Area of Interest:* Student Success  
*Presenter(s):* Dr. Barry L. Berman, Smarthinking  
Smarthinking, the online tutoring company, helps your students pass gatekeeper courses, helps institutions improve retention, and serves as a virtual teaching assistant for faculty.
General Concurrent Sessions, Workshop Outlines

**The Impact of Technology on Curriculum Development**
- **Location:** Riverview Plaza Hotel – Admiral Suite
- **Area of Interest:** Teaching and Learning
- **Presenter(s):** Dr. Mary Yoho, Elsevier Health Science

Attendees will learn how rapidly evolving technology can be used to improve time management, impact student learning and outcomes, and improve student decision making.

**The Benefits of COE (Council on Occupational Education) Accreditation**
- **Location:** Riverview Plaza Hotel – Commodore Suite
- **Area of Interest:** Teaching and Learning
- **Presenter(s):** Harold Batts, J. F. Drake Community College

Instructional programs benefit considerably from the accreditation standards and self-study compliance review required from COE membership. The standards assure program relevance, integration of industry standards and partnerships in curriculum reviews, and focus on student achievement in industry-defined competencies.

**The Individualized Education of a College Student**
- **Location:** Riverview Plaza Hotel – Riverboat Suite
- **Area of Interest:** Teaching and Learning
- **Presenter(s):** Jessica Whitmore, Northeast Alabama Community College

This workshop will include a short lecture explaining the theoretical framework of the strategies for instruction delivery to diverse learners in the developmental English classroom; presentation of materials; and an interactive discussion to tailor strategies to the needs of the attendees.

**Personal Digital Assistant (PDAs) in the Clinical Setting**
- **Location:** Riverview Plaza Hotel – Schooner Suite
- **Area of Interest:** Teaching and Learning
- **Presenter(s):** Ericka Lasley, Southern Union State Community College

This workshop will introduce the use, advantages, and disadvantages of using a PDA in the clinical setting. I will also show how to implement a pilot program and single form.

**What Is In Your eLearning Tool Box?**
- **Location:** Riverview Plaza Hotel – Windjammer Suite
- **Area of Interest:** Teaching and Learning
- **Presenter(s):** Tara Boozer, eLearningToolBox.com

In this session, attendees will learn about tools for measuring online student readiness, finding qualified online faculty, and measuring online course quality.
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<thead>
<tr>
<th>General Concurrent Sessions, Workshop Outlines</th>
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<tr>
<td><strong>Knowledge of Personality Types Can Enhance Instructional Programs</strong></td>
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<td><strong>Location:</strong> Riverview Plaza Hotel – Mobile Bay Ballroom III</td>
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<td><strong>Area of Interest:</strong> Teaching and Learning</td>
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<tr>
<td><strong>Presenter(s):</strong> Dr. Susan Herring, Denver Betts &amp; Brenda Harper, Athens State University</td>
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<tr>
<td>The presenters will discuss how understanding personality type can help identify some of the normal differences in learning styles, and will provide instructors a rational structure for designing activities that will help to encourage learning.</td>
</tr>
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| **Writing Across the Curriculum – Online Writing Centers** |
| **Location:** Riverview Plaza Hotel – Clipper Suite |
| **Area of Interest:** Teaching and Learning |
| **Presenter(s):** Rita Treutel, University of Alabama in Birmingham; Kelly Bell, Pearson Education |
| This presentation will address online writing centers in colleges. UAB recently partnered with Pearson Education to create an online writing portal. Presenters will discuss the implementation of online learning and writing across the curriculum in the community college system. |

| **Blending Programs for an “Out of the Box” Solution to Workforce Development** |
| **Location:** Riverview Plaza Hotel – Mobile Bay Ballroom II |
| **Area of Interest:** Workforce Development |
| **Presenter(s):** Joanie Stephen, SmartWorkEthics.com; Kelley Blackwood, Wallace State Community College |
| This session will discuss how an existing Career Readiness program added Smart Work Ethics to enhance behavior change. |

| **Ask the Workforce Development Experts** |
| **Location:** Riverview Plaza Hotel – Mobile Bay Ballroom I |
| **Area of Interest:** Workforce Development |
| **Presenter(s):** Dr. Mathew Hughes, Susan Miller, Sarah Horton, & Amy Brabham, Governor’s Office of Workforce Development |
| This session will provide an opportunity to sit down with the State of Alabama’s Governor’s Office of Workforce Development staff. With the many exciting ventures in the workforce development field, take advantage of the expertise gathered for this year’s ACA Conference. As we continue to meet business and industry needs in the State of Alabama, get the answers to your questions during this informative session. |

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**ACA Dance**

The Tip Tops, a dance and show band, are the entertainment for this year’s ACA Dance. The dance begins at 8 p.m. in the Renaissance Riverview Plaza Hotel, Bon Secour Bay Rooms I, II, & III.
## Adult Education Workshops

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Session</th>
<th>Location</th>
<th>Presenter(s)</th>
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</table>
| Monday, November 24| 8:00 - 9:00 a.m. | Resources for Success at Every Level of the NRS in Adult Education* | ARO Convention Center – Rooms 201 A & B | Hilda Dudley, Bevill State Community College
|                   |               |                                              |                                          | In this session you will learn how to let your resources raise a student’s NRS levels and learn about several resources that are available that can do the work for you. |
| Monday, November 24| 9:00 - 10:00 a.m. | Transitioning New Readers into Adult Education* | ARO Convention Center – Room 201 D | Phillip Johnson, Kristen Peoples, & Dr. Fran Turner, Shelton State Community College
|                   |               |                                              |                                          | This session focuses on helping the growing number of students who are between needing basic literacy tutorials and functioning independently in Adult Education classes. |
| Monday, November 24| 1:15 - 2:30 p.m. | Adult Education: Review of the 2007 GED Testing Program Statistical Report* | ARO Convention Center – Room 201 C | Mo Jones, Alabama Department of Postsecondary Education
|                   |               |                                              |                                          | This session will inform the Adult Education Staff of the 2007 GED tests results and compare Alabama’s ranking and policies to other states. |
| Monday, November 24| 2:45 - 3:45 p.m. | Adult Education: Personal Skills for Professional Success* | ARO Convention Center – Rooms 201 A & B | Trish Jones, Alabama Department of Postsecondary Education
|                   |               |                                              |                                          | This session will focus on customer service and personal and professional skills for Adult Education instructors. |
| Tuesday, November 25| 8:30 - 9:30 a.m. | Teaching Adult Education Students Who Learn With Difficulty* | ARO Convention Center – Rooms 201 A & B | Ron Russell, Alabama Department of Postsecondary Education
|                   |               |                                              |                                          | This session will focus on customer service and personal and professional skills for Adult Education instructors. |

*Certificates of attendance will be awarded AFTER DEC. 1, 2008 by the local Adult Education Directors.

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**It Takes The Right Tools**
**To Build A Strong Distance Education Program**

[elarningtoolbox.com](http://elarningtoolbox.com)

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[Alapcaedirectors.org](http://alapcaedirectors.org)
**Campus Safety and Security Workshops***

**Monday, November 24**

**What Are You Willing to Do to Survive?**

*Location:* RRP Hotel – Bon Secour Bay Room III  
*Presenter(s):* Nancy Newland, Chief Police/Pensacola Junior College

This interactive presentation introduces members of the campus community to effective methods in dealing successfully with crises and/or critical incidents that may occur on campus. Attendees will learn the dynamics of critical incidents, effects of the stress response syndrome, and factors that affect stress levels. We will explore common crisis situations experienced on college campuses. These situations will include classroom disruption, domestic violence issues, stalking, mental issues, gang situations, and trespassing. Attendees will learn the importance of understanding crisis itself and the value of developing good communications skills.

**Monday, November 24**

**The ABC’s of FERPA: What All College Personnel Should Know**

*Location:* RRP Hotel – Bon Secour Bay Room I  
*Presenter(s):* FERPA Team / ACC Leadership Academy

This interactive session, presented by a team of professionals from the Alabama Community System, will focus on the impact of the Family Educational Rights and Privacy Act in higher education today. The team will present the FERPA regulations in a most timely and practical manner, so that practitioners can apply the concepts to their everyday environment.

**Tuesday, November 25**

**Campus Safety and Security Open Forum with the FBI**

*Location:* RRP Hotel – Bon Secour Bay Room III  
*Presenter(s):* John Pennington & Angela Tobon, FBI Joint Terrorism Task Force

The new Campus Liaison Initiative has been created by the FBI to share information, concern, and knowledge critical to addressing crisis situations on our college campuses in the hope of preempting them before they manifest. This Open Forum will provide campus safety and security officials the opportunity to discuss their concerns and provide input into the FBI’s new Campus Liaison Initiative. John Pennington from the FBI will present the new initiative, entertain questions, and moderate discussion.

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*Certificates of attendance will be provided for each Safety and Security session

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**Department of Postsecondary Education Policy Workshops**

**Tuesday, November 25**

**Review of Instructional Policies for the ACCS**

*Location:* ARO Convention Center – Room 204 A  
*Presenter(s):* Dr. Susan Price, Vice Chancellor for Instructional and Student Services; Dr. Kandis Steele, Director of Academic Programs for ACCS

**Review of Student Services Policies for the ACCS**

*Location:* ARO Convention Center – Room 204 B  
*Presenter(s):* Dr. Susan Price, Vice Chancellor for Instructional and Student Services; Dr. Michelle Dexter Sylvester, Director of Student Services

**Review of Legal and Human Resources Policies for the ACCS**

*Location:* ARO Convention Center – Room 203 B  
*Presenter(s):* Ms. Joan Davis, General Counsel/Vice Chancellor for Legal and Human Resources

**Review of Fiscal Policies for the ACCS**

*Location:* ARO Convention Center – Room 203 A  
*Presenter(s):* Mr. Gene Murphree, Vice Chancellor for Fiscal Services

**Review of Operations and Planning Policies for the ACCS**

*Location:* ARO Convention Center – Room 201 C  
*Presenter(s):* Mr. Don Edwards, Vice Chancellor for Operations and Planning
<table>
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<tr>
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<th>Event</th>
<th>Venue</th>
<th>Presenter(s)</th>
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<tbody>
<tr>
<td>Monday, November 24</td>
<td>8:30 - 9:00 a.m.</td>
<td>Light Breakfast</td>
<td>Bishop State Community College-Southwest Campus</td>
<td>Harold Nelson, Mingledorffs Supply</td>
</tr>
<tr>
<td>Monday, November 24</td>
<td>9:00 - 10:00 a.m.</td>
<td>HVACR Updates</td>
<td>Bishop State Community College-Southwest Campus</td>
<td>Harold Nelson, Mingledorffs Supply</td>
</tr>
<tr>
<td>Monday, November 24</td>
<td>10:30 a.m. - 10:45 a.m.</td>
<td>Break</td>
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<tr>
<td>Monday, November 24</td>
<td>10:45 a.m. - 12:00 p.m.</td>
<td>Wiring</td>
<td>Bishop State Community College-Southwest Campus</td>
<td>Mike Fomby, Alabama Power Co.</td>
</tr>
<tr>
<td>Monday, November 24</td>
<td>12:00 - 1:00 p.m.</td>
<td>Lunch</td>
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<tr>
<td>Monday, November 24</td>
<td>1:00 - 2:00 p.m.</td>
<td>Air Flow</td>
<td>Bishop State Community College-Southwest Campus</td>
<td>Tony Pugh, Wittichen Supply Co.</td>
</tr>
<tr>
<td>Monday, November 24</td>
<td>2:30 - 4:00 p.m.</td>
<td>LG Air Conditioning Equipment</td>
<td>Bishop State Community College-Southwest Campus</td>
<td>Roger Daniel, LG</td>
</tr>
</tbody>
</table>

* Certificates of attendance will be provided for each HVAC session
Registration and Welcome

Sunday, November 23  
1:30 - 2:00 p.m.

**Common Sleep Disorder**
**Location:** RRP Hotel – Grand Bay Ballroom I & II  
**Presenter(s):** Dr. David Lozano, University of Alabama at Birmingham/Children’s Hospital  
This session will help identify students with sleep disorders and explain simple ways to help teachers and students to get good restful sleep.

Monday, November 24  
7:45 - 8:00 a.m.

Registration and Welcome

Monday, November 24  
8:00 - 9:50 a.m.

**The ABC’s of FERPA**
**Location:** RRP Hotel – Grand Bay Ballroom I & II  
**Presenter(s):** Rhonda Davis, Ashli Boutwell, Peige Josey, Jeff Shelley, Andy Scales, Victoria Perry; Group from Alabama Community Colleges  
This interactive session, presented by a team of professionals from the Alabama Community System, will focus on the impact of the Family Educational Rights and Privacy Act in higher education today. The team will present the FERPA regulations in a most timely and practical manner, so that practitioners can apply the concepts to their everyday moment.

Monday, November 24  
10:00 - 11:50 a.m.

**Cosmetology: New Course Descriptions**
**Location:** RRP Hotel – Grand Bay Ballroom I & II  
**Presenter(s):** David Laton, Alabama Department of Postsecondary Education  
This session will provide information about the new curriculum for all colleges and high schools, and all new curricula for fall 2008, and core classes.

Monday, November 24  
1:00 - 4:00 p.m.

**Milady Update**
**Location:** RRP Hotel – Grand Bay Ballroom I & II  
**Presenter(s):** Gerard McAvey, Senior Marketing Manager, Cengage Learning Milady’s  
Mr. McAvey will discuss: 1) Milady’s Standard Cosmetology, 2008; 2) Technology!, Technology!, Technology!; 3) What’s New and Exciting; 4) Questions and Answers

Monday, November 24  
4:00 - 5:00 p.m.

**Alabama Board of Cosmetology**
**Location:** RRP Hotel – Grand Bay Ballroom I & II  
**Presenter(s):** Ramoma Garrick, State Board Field Inspector  
Ms. Garrick will discuss: 1) Cosmetology State Board Updates; 2) Salon and School Updates; 3) Questions and Answers

Tuesday, November 25  
7:45 - 8:00 a.m.

Registration and Welcome

Tuesday, November 25  
8:00 - 10:00 a.m.

**Niceties of Nicotine**
**Location:** RRP Hotel – Grand Bay Ballroom I & II  
**Presenter(s):** Lacrecia Britton, University of Alabama at Birmingham Children’s Hospital  
Mr. Britton will discuss: 1) The reason people need nicotine; 2) The effects of nicotine in the body; 3) How to develop strategies for nicotine cessation.

Tuesday, November 25  
10:00 a.m. - 12:00 p.m.

**Evaluations of Seminar and Certificates of Completion and Closing Session**
**Location:** RRP Hotel – Grand Bay Ballroom I & II  
**Presenter(s):** Patricia Jones

*Certificates of attendance will be provided for each Cosmetology session.
# Health Programs

<table>
<thead>
<tr>
<th>Event</th>
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<tbody>
<tr>
<td><strong>Teaching an Online Health Program</strong></td>
<td>Monday, November 24</td>
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<tr>
<td><strong>Is the DNP for You?</strong></td>
<td>Monday, November 24</td>
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</table>

## Teaching an Online Health Program

**Location:** ARO Convention Center - Room 203 A  
**Presenter(s):** Dr. Gay Allen, Assistant Dean, Kaplan University  
This presentation will include the best practices for teaching an online health class.

## Is the DNP for You?

**Location:** ARO Convention Center - Room 203 A  
**Presenter(s):** Dr. Catherine Elizabeth Nored Dearman, Chair/Professor, Maternal Child Nursing & Dr. Linda Roussel, Professor, Department of Community and Mental Health, University of South Alabama  
This session will present information on the Doctorate of Nursing Practice Degree.

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## GED Examiners’ Workshop

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<td><strong>GED Examiners: Accommodated Testing of GED Candidates with Disabilities</strong></td>
<td>Monday, November 24</td>
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<tr>
<td><strong>Understanding a GED Test Compromise</strong></td>
<td>Monday, November 24</td>
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</table>

## GED Examiners: Accommodated Testing of GED Candidates with Disabilities

**Location:** ARO Convention Center - Room 105 A  
**Presenter(s):** Mo Jones, Alabama Department of Postsecondary Education  
This session will review the available accommodations for candidates with disabilities and how examiners can assist candidates with their requests.

## Understanding a GED Test Compromise

**Location:** ARO Convention Center - Room 105 A  
**Presenter(s):** Mo Jones, Alabama Department of Postsecondary Education  
This session will define a GED test compromise and the procedures for handling a test compromise.
**Level One (Concourse Level)**
- General Concurrent Sessions
- Association Meetings
- Chancellor’s Awards
- Chancellor’s Reception
- Plenary Sessions
- Adult Ed Workshops
- Newcomers’ Session
- Commission Meetings

**Level Two (Concourse Level)**
- General Concurrent Sessions
- Registration
- Association Meetings
- Chancellor’s Awards
- Chancellor’s Reception
- Plenary Sessions
- Adult Ed Workshops
- Newcomers’ Session
- Commission Meetings
- Health Programs Sessions

**Level One (Exhibit Hall Level)**
- General Concurrent Sessions
- Lunch (Monday)
- GED Examiners’ Workshops

**Level One**
- ACCC Meeting
- General Concurrent Sessions

**Level Two**
- General Concurrent Sessions
- Cosmetology Sessions
- Facilitators’ Training Session
- Adult Education Directors’ Meeting
- Campus Safety and Security Sessions
- ACA Dance

**Level Four**
- General Concurrent Sessions
- AAAT Meeting